

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

Southern Lehigh High School Library

May 8, 2017

7:00 p.m.

Committee-of-the-Whole Agenda



I. OPENING PROCEDURES

A. *Call to Order*

Comments from visitors will be allowed at the end of the meeting and will be limited to three minutes per speaker.

B. *Recording of Attendance by the Secretary*

C. *Pledge of Allegiance*

II. CURRICULUM/STUDENT AND STAFF ACTIVITIES

A. *DaVinci Science Center Agreement*

The Administration recommends approval of an agreement with DaVinci Science Center for Dr. David Smith or Karen Knecht to coach two K-3 elementary teachers who will be piloting science programs between September 5, 2017 and October 31, 2017, an hourly fee of \$80.00, not to exceed a total of 12 hours or \$960. (II, A)

B. *2017-2018 K-3 Elementary School Handbook*

The Administration recommends approval of the 2017-2018 K-3 Elementary School Handbook. (II, B-Summary of Changes) (II, B-Handbook)

C. *2017-2018 Joseph P. Liberati Intermediate School Handbook*

The Administration recommends approval of the 2017-2018 Joseph P. Liberati Intermediate School. (II, C-Summary of Changes) (II, C-Handbook)

D. *2017-2018 Southern Lehigh Middle School Handbook*

The Administration recommends approval of the 2017-2018 Southern Lehigh Student/Parent Handbook. (II, D-Summary of Changes) (II, D-Handbook)

E. *2017-2018 Southern Lehigh High School Handbook*

The Administration recommends approval of the 2017-2018 Southern Lehigh Student/Parent Handbook. (II, E-Summary of Changes) (II, E-Handbook)

F. *2017-2018 CLIU#21 Student Driver Education Program Agreement*

The Administration recommends approval of the Student Driver Education Program Agreement with CLIU#21, effective July 1, 2017 through June 30, 2018. (II, F)

G. *2017-2018 District Mini Grants*

The Administration recommends approval of the enclosed 2017-2018 District Mini Grants for a total amount of \$29,367.31(*pending approval of the final 2017-2018 budget*). (II, G)

III. SPECIAL EDUCATION AND STUDENT SERVICES

A. *Homebound Instruction*

The Administration recommends approval of homebound instruction for student #050117.

IV. BUSINESS AND FINANCE

A. *Accounts Payable*

The Administration recommends approval of the bills list to be paid as of May 8, 2017. (IV, A)

B. *Treasurer's Report and Investment Report for the month of February*

The Administration recommends approval of the Treasurer's Report and Investment Report for the month of February, 2017 (IV, B)

C. *Election of Board Treasurer*

The School Code requires that the Board Treasurer be elected annually in the month of May. It is customary for the Board to elect the same individual who was elected the previous December to accept this nomination in May. Currently, that individual is Mrs. Kathy Parsons.

D. *Approve Bonding of Board Officers*

The Administration recommends the continuation of bonding of the Board Treasurer and Board Secretary at the current level of \$50,000.

E. *Apple Financial Services Agreement*

The Administration recommends approval of the lease agreement with Apple Financial Services for the lease of Student iPads for the term July 1, 2017 to July 1, 2021. (IV, E)

V. SUPPORT SERVICES

A. *Inter-Municipal Agreement to Develop and Construct Recreational Facilities*

The Administration recommends approval of the "Inter-Municipal Agreement to Develop and Construct Recreational Facilities on the Lands of Upper Saucon Township and the Southern Lehigh School District". This agreement is the culmination of efforts between Upper Saucon Township and the Southern Lehigh School District that included "Intent to Participate with Upper Saucon Township in the Creation of the Curly Horse Park" approved on June 4, 2012, and the "Land Adjustment Agreement" with Township approved on March 9, 2015 (*pending Solicitor's review.*) (V, A-Map) (V, A-Project Est.) (V, A-Agreement)

B. *Student Transportation Software*

The Administration recommends approval of the Student Transportation Software Hosting Agreement with Tyler Technologies, Inc., 23 British America Blvd., Latham, NY 12110. The first year cost with rollover and setup is \$17,038.13, the second year cost will be \$5131.13 and the third year cost at \$5387.69 (*pending Solicitor's review.*) (V, B)

C. *Brandywine Proposal*

The Administration recommends a 5-year extension of the Contracted School Bus Transportation contact #2012-01, approved February 27, 2012 with Brandywine Transportation, Inc., 595 State Street, Mertztown, PA 19539. The extension will commence July 1, 2017 and end June 30, 2022. Extension is based on the existing contract #2012-01 and extension details included in the "Intent to Extend the Contracted School Bus Transportation Contract #2012-01" (*pending Solicitor's review.*) (V, C)

VI. PERSONNEL

A. *Certificated Staff*

1. *2016-2017 Substitute Nurses*

The Administration recommends approval of the following substitute nurses for the 2016-2017 school year:

<u>Ellen Bernstein</u>	Substitute Nurse
<u>Jennifer Williams</u>	Substitute Nurse

B. *Noncertificated Staff*

1. *Unpaid Leave*

The Administration recommends approval of unpaid leave of Jane Dunbar, Instructional Assistant, Hopewell Elementary School, June 9, 12 and 13, 2017.

2. *Appointment*

The Administration recommends approval of Lillian Castillo-Torres, Cafeteria Worker, Southern Lehigh High School, an hourly rate of \$16.14, effective May 23, 2017.

3. *Seasonal Computer Technicians (through June 30, 2017)*

The Administration recommends approval of the following seasonal computer technicians, effective June 14, 2017 through June 30, 2017, an hourly rate of \$16.42:

Daniel Lewis

4. *2017-2018 Seasonal Computer Technicians*

The Administration recommends approval of the following seasonal computer technicians, an hourly rate of \$16.42* effective July 1, 2017 through June 30, 2018 (*The rate listed is for the 2016-2017 school year.):

Connor Mackey

Daniel Lewis

Amanda Ruth

5. *Seasonal Custodial Staff*

a. The Administration recommends approval of the following returning seasonal custodian staff, effective June 19, 2017 through August 18, 2017, an hourly rate of \$8.69 (\$7.63 hourly rate for ages 16-18**):

Alex Baca

Kendra Beltz

Ruth Berhold

Nicholas George

Charise Grube

August Joachim

Matthew Kee

Bryanne Kelly

Lori Michael

Daniel Perrelli

Ethan Price

Cailyn Reinhard

Timothy Sentors

Robyn Somers

Lynn Yost

Minh-Thai Nguyen**

C. *Extracurricular Activities*

1. Summer ESY Staff

a. The Administration recommends approval of the following ESY Certificated Staff, an hourly rate of \$44.53, for the period effective July 5, 2017 to July 27, 2017:

Miri Lynn Steinmetz

Susan Olinik

Lisa Dex

Russel Tucker

Andria Quintana

Lisa Lowry

Caryn Bronfenbrenner

Shannon Mauro

Lauren Tocci

Anthony Italiani

Carol Macomb

Linda Milliman

b. The Administration recommends approval of the following ESY Instructional Assistants, an hourly rate of \$18.76, for the period effective July 5, 2017 to July 27, 2017:

Kristen McGuire

Teresa Gledhill

Tracy Sough

Stephanie Hantz

Stephanie Kauffman

Kelly Sleeman

Christina Jann

Deborah Zweifel

Teresa Stauffer

Linda McGovern

2. Summer ESL Screening Staff

The Administration recommends approval of the following summer ESL Screening Staff, an hourly rate of \$44.53:

Megan Markwich

Jacqueline Meder

Cherise Trilling

D. *Athletics*

1. *2017-2018 Volunteer Coaches*

The Administration recommends the following volunteer coaches for the 2017-2018 school year:

Donald West Sr. Girls Volleyball

Michael Wagner Girls Volleyball

2. *2017-2018 Coaches*

The Administration recommends the following coaches for the 2017-2018 school year (*The rates listed are for the 2016-2017 school year.*):

Jeffrey Minnich Asst. Cross Country \$3763

Robert McVicker Asst. Girls Volleyball \$3763

Spencer Cameron Head Girls Volleyball \$2823

VII. BOARD POLICY

A. Second and Final Reading

The Administration recommends approval of a second and final reading of the following new policies:

#336.1 Administrative Employees: *Military Duty and Leave*

#436.1 Professional Employees: *Military Duty and Leave*

#536.1 Classified Employees: *Military Duty and Leave*

#314.1 Administrative Employees: *Infectious Disease*

#414.1 Professional Employees: *Infectious Disease*

#514.1 Classified Employees: *Infectious Disease*

#333 Administrative Employees: *Professional Growth*

#433 Professional Employees: *Professional Growth*

#533 Classified Employees: *Professional Growth*

#407.1 Professional Employees: *Student Teachers*

B. First Reading of Policies (no changes)

The Administration recommends approval of a first reading of the following policies:

#555 Classified Employees: *Essential Employees*

C. First Reading of Policies (with suggested changes)

The Administration recommends approval of a first reading of the following policies:

#316 Administrative Employees: *Notification of Arrest or Conviction*

#416 Professional Employees: *Notification of Arrest or Conviction*

#516 Classified Employees: *Notification of Arrest or Conviction*

#508 Classified Employees: *Non-Professional Position Classification*

#512 Classified Employees: *Evaluation*

#810.2 Operations: *Bus Regulation*

#815.1 Website Development

VIII. NEW BUSINESS

A. Election of CLIU Board Members

The ballots for the election of Carbon Lehigh Intermediate Unit #21 Board members will be distributed to board members. Board members are asked to return completed ballots to the Board Secretary.

IX. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

X. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (X, A)

XI. VISITORS' COMMENTS

XII. EXECUTIVE SESSION

XIII. OPEN SESSION

XIV. ADJOURNMENT